



DRAFT MINUTES
September 15, 2015 OPEN MEETING

PJM Transmission Owners Agreement
Administrative Committee
Pier V Hotel

1. Administrative Items

- a. Mike Batta welcomed attendees, conducted a roll call, confirmed a quorum, and provided phone conference instructions.
- b. Minutes of the July 14th meeting were not circulated prior to the meeting so the group decided to wait to approve the minutes for the July 14th meeting until the next TOA-AC meeting.

2. 2016 TOA-AC Meeting Dates and Alternative Locations

Evelyn Manion asked the group for feedback on continuing the use of the current location for future TOAAC meetings or whether the group would prefer a different location. She explained that many of the other hotels in Baltimore were unwilling to accommodate the group because the TOA-AC does not typically have enough overnight guests. She stated that to be successful in moving to a new location, she believed that the group would need to consider areas outside of Baltimore, such as BWI Airport.

Several members noted that they would be willing to consider options outside of downtown Baltimore.

3. PJM Updates

PJM reported that two windows were opened and closed this year. The first window identified 20 projects that PJM plans to present to the PJM Board in the October meeting. The other group of projects that PJM plans to take to the PJM Board are market efficiency projects that were proposed during the November 2014 long-term window. PJM received approximately 100 proposals to address reactive interfaces and congestion issues. PJM has completed the evaluation for the congestion projects and plans to recommend 11 different projects to the PJM Board. PJM is continuing to review the projects dealing with reactive interfaces.

PJM also noted that the second window this year closed on September 4th. Entities who submitted proposals have 15 days to submit any remaining information.

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4. TOA-AC Approval of TOP/TO matrix

Srinivas Kappagantula gave a presentation on changes to the TOP/TO matrix. Changes include: (1) adding new NERC standards, (2) removing old standards not active for 3 years or more, and (3) reviewing and updating standards and task descriptions. Srinivas explained that inactive standards are left in the matrix for three years to match the audit cycles which occur on three-year cycles.

Srinivas requested that the TOA-AC approve version 9 of the Top/TO matrix effective October 1, 2015.

In response to questions from the TOs, PJM acknowledged a new NERC requirement for TOP's to identify Distribution Providers, and that this will be reflected as a TOP responsibility under the Matrix "index" of responsibilities. While PJM currently does not get notified when a Distribution Provider registers in the PJM footprint, PJM stated that it is working to develop an updated list of Distribution Providers in the PJM footprint and that PJM will give the list of Distribution Providers to the TOs.

A vote was taken and version 9 of the TOP/TO matrix was approved with unanimous support.

5. Proposal for Incorporating Operational Performance issues into the RTEP

PJM reported that it is trying to create a process for addressing operational performance issues. PJM stated that it would prefer to work through the TO planning staff to identify operational performance issues on a regular basis. PJM explained that it plans to contact TO planning staff at the end of 2015/early 2016 to identify these issues.

PJM explained that operational performance issues are those issues that do not lend themselves easily to planning criteria. Therefore, PJM would like to keep the issues open initially but then could foresee identifying criteria in the manuals and other relevant documents. Several TOs suggested adding some language to the manuals to provide transparency.

6. LIT Update

The LIT Chair provided an update on the Abandonment cost recovery petition and revised NDA. The working group has created a draft for the abandonment cost recovery petition but has raised questions regarding the scope of the petition given recent FERC orders. The working group is going to schedule a meeting with interested transmission owners to discuss the scope.

The NDA has been revised to incorporate CEII information. PJM is currently reviewing the revised draft. Once PJM signs off on the revised draft, it will be ready for circulation and adoption by the TOA-AC.

7. TOA-AC Rules & Procedures WG

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Tom Bainbridge explained that the working group had met to discuss cleaning up the process for sharing legal and consulting costs for the TOA-AC and its various working groups. Tom provided a written proposal that the working group had created to address the confusion and explained he had circulated the proposal to the TOA-AC for comments. Tom explained that the working group planned to work through the comments and then send the proposal to the LIT to implement.

Several TOs raised questions regarding the proposal to require a TOA-AC member to file in opposition to a TOA-AC pleading to be exempt from sharing the legal costs for the pleading. Tom explained that the working group was afraid of free riders.

Tom proposed to recirculate the proposal and request additional comments. Once the working group had collected all of the comments, it will send the proposal to the LIT to draft the necessary charter language.