



**PJM Transmission Owners Agreement  
Administrative Committee (TOA-AC)**

**Open Meeting Minutes  
April 19, 2017 Meeting**

**1. Administrative Items – TJ Colombell**

TJ Colombell conducted a roll call and confirmed a quorum. The meeting minutes for the March meeting were approved.

**2. PJM RTEP Updates – Paul McGlynn / Steve Herling**

a. Update on RTEP Studies

Paul McGlynn provided the update. With respect to the 2017 RTEP, Paul informed the TOA-AC members that PJM has been working on its base case, and will soon begin the process of running through the analysis. Paul stated that TO staffs should expect to see the first runs of PJM's N-1 analysis within the next two weeks. This analysis will likely be posted sometime after the TO-staff review period.

b. Update on Progress of the Designated Entity Design Standards Task Force

Sue Glatz provided the update. Sue stated that Mike Herman gave an update at the April Planning Committee meeting regarding the work of the three sub-teams (Lines, Protection, and Substations). Sue described which standards are expected to be presented to the Planning Committee in May for endorsement, and which standards need additional work. Sue reported that PJM is going to update Manual 14C to refer to the design standards, and those updates will likely be brought to the Planning Committee in May as well.

**3. TOA-AC Performance Metrics – PJM TOs Vote**

a. Vote on eliminating the Performance Metrics reports (both prospectively and retroactively)

After discussion, the TOA-AC members decided to delay the vote until May, to provide additional time for members to assess the impact of eliminating the Performance Metrics reports.

**4. Annual Meeting Agenda Review – Mike Batta**

After discussion, the TOA-AC members decided to move this agenda item into the closed session.

**5. LIT Update – Cheri Yochelson**

Cheri Yochelson provided the update. With respect to the *pro forma* wires-to-wires agreement, last week the LIT discussed a proposal to modify the indemnity section. The LIT received several requests from companies for more time to internally review the proposed amendments. Once these companies approve the proposed amendments, the LIT will submit the document to the TOA-AC for consideration.