

**Dispatcher Training Subcommittee**  
**PJM Conference and Training Center & WebEx (Password dts0419pjm)**  
**May 17<sup>th</sup>, 2016**  
**9:00 a.m. – 10:30 a.m. EPT**

## Administration (9:00-9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The April, 2016 meeting minutes were accepted without any corrections or deletions.

## Monthly Items & Training Updates (9:10-10:20)

### 3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

### 4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

#### **Transmission**

All companies compliant with Training & Certification requirements

#### **Generation**

*Training* - 2 companies non-compliant; 2 with mitigation plans in place

*Certification* - 4 companies non-compliant; 4 with mitigation plans in place

#### **Small Generation**

*Training & Certification Equivalency* - 1 companies non-compliant; 0 with mitigation plans in place

#### **CSP**

All companies compliant with Training & Certification requirements

### 5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

*There were no new comments on the task list this month.*

## 6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	TBD
2016 Annual Grid Security Drill	11/9/16

A brief update was also provided on the Annual Grid Security Drill which will take place on November 9<sup>th</sup>, 2016. The DTS was informed that the onsite meeting for Planners & Trainers will take place on May 24<sup>th</sup> at the PJM Training & Conference Center. Member companies are asked to send questions regarding the drill to [bcp\\_planning@pjm.com](mailto:bcp_planning@pjm.com)

The updated company Fall Restoration Drill schedule was reviewed with the DTS. Member companies were asked to provide any feedback on the schedule to Danny Restucci ([Daniel.Restucci@pjm.com](mailto:Daniel.Restucci@pjm.com)) or Ryan Lifer ([Ryan.Lifer@pjm.com](mailto:Ryan.Lifer@pjm.com)).

### 2016 Fall Restoration Drills

Sept. 28 - 29 Wed/Thurs	<b>Dominion</b>
Sept. 27 - 28 Tues/Wed	AEP – DEOK*
Oct. 11 Tues	PEPCO – BC
OCT. 13 Thurs	<b>AE – Delmarva</b>
Oct. 19 Wed.	FE South-FE PN-Duq.*
Oct. 20 Thurs	<b>PPL – UGI – FE ME*</b>
Oct. 25 Tues	Dayton – EKPC
Oct. 27 Thurs	<b>FE West (ATSI)</b> (CPP- RECO@ PJM)
Nov. 1 Tues	<b>PECO – ComEd – RMU</b>
Nov. 2 Wed	<b>PS</b>
Nov. 3 Thurs	<b>FE JC</b>

\*= Cross Zonal                      **RED** = Company location

## 7. DTS Review of the 2016 PJM Operator Seminar (9:40 – 9:55)

A debrief on the seminar was provided to the DTS Members which included a summary of the overall feedback. Please see the associated seminar view PowerPoint for the summary that was provided to the DTS.

The DTS is reminded to please provide any additional feedback by logging into the DTS company accounts where they can access the seminar evaluation for the next month.

## 8. Training Items For Review (9:55 – 10:10)

- Emergency Procedures Drill – Online Refresh
  - The DTS was reminded that the required online Emergency Refresh training which was assigned out early this month is due for completion by July 1<sup>st</sup>, 2016. PJM advised the DTS Members to encourage their Operators, Dispatchers and CSPs to complete the training by June 1<sup>st</sup>, 2016. Those who do not fulfill this requirement by July 1<sup>st</sup> will be required to be pulled off shift. A reminder message will be sent on a weekly basis to those individuals who have not yet completed the training.

## 9. Additional Items from the DTS (10:10 – 10:20)

*There were no additional items from the DTS*

## Attendance and Future Meeting Dates

### 10. Future Meeting Dates:

June 21 <sup>st</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
July 19 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
August 16 <sup>th</sup> , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

### Meeting Attendees:

Al Brown	Vineland City
Alicia Battaglino	Constellation
Allan Yursis	COMED
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc	First Energy

Anna Vargas	COMED
Brett Johnson	PPL
Brian Guzejko	PECO Energy
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy
Chris Norton	American Municipal
Chris O'Leary	PSEG
Connie Davis	CPP
Danny Restucci	PJM
David Jones	GridForce
David Lloyd	UGI
Donna Lafevre	Dominion
Frank Cumpton	Constellation
Frank Dinsmore	AEP
Garry Pleiss	First Energy
Glen Boyle	PJM
Heather Feliks	AEP
James Aguello	Siemans Neptune
Jason Procuniar	AES
Jim Donahue	OVEC
Justin Donahue	Duquesne
Jim Eckels	First Energy
John Karasiewicz	PSEG

Josh Wilson	AES
Justin Donahue	Duquesne
Katherine Zvomuya	CPP
Keri Krasley	PPL
Kevin Patten	AEP
Keith Semrau	CPP
Lisa Fincher	Delmarva Power & Light
Mark Gear	Constellation
Matt DeVito	Tenaska
Maureen Curley	PJM
Nick Kowalczyk	Orange & Rockland
Paul Hesson	WM Renewable Energy
Paulette Bontempo	PJM
Rachel Lupold	Exelon
Rachel Ayres	Constellation
Robert Felix	Duquesne
Sandra Hopkins	Dominion
Shawn Wright	Dominion
Steve Hanson	ACES
Steve Stiles	East Kentucky Power Cooperative, Inc.
Ted Brewer	AES
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy



# Agenda/Meeting Minutes

Tunisia Riley	COMED
William Pepper	Delmarva

Author: Anita Patel

**Anti-trust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

**Code of Conduct:**

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.


**Public Meetings/Media Participation:**

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings.

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**On the Phone Dial**



Mute / Unmute