

Dispatcher Training Subcommittee
PJM Conference and Training Center & WebEx
July 19th, 2016
9:00 a.m. – 10:30 a.m. EPT

Administration (9:00 – 9:10)

1. Welcome, announcements and Anti-trust and Code of Conduct and attendance.
2. The June, 2016 meeting minutes were accepted without any corrections or deletions.

Monthly Items & Training Updates (9:10-10:20)

3. **SOS Report** (9:10 – 9:15)

There were no items from the SOS for the DTS to address. There were no items for Mr. Lloyd to take back to the SOS.

4. **Compliance Update** (9:15 – 9:20)

Ms. Maureen Curley provided an update on member compliance with PJM Training and Certification requirements, per PJM Manual 40.

Transmission

All companies compliant with Training & Certification requirements

Generation

Training - 2 companies non-compliant; 1 with mitigation plans in place

Certification - 4 companies non-compliant; 2 with mitigation plans in place

Small Generation

All companies compliant with Initial training requirements

CSP

All companies compliant with Initial training requirements

5. **Review of Transmission and Generation Task List** (9:20 – 9:30)

To address PJM's SAT requirements, members are requested to review the current Transmission and Generation Task Lists via the PJM LMS, and submit their review results via the provided "Evaluation" (Reviewed with no comments, or reviewed with comments). Any comments or suggested changes will be shared with the DTS for discussion.

There were no new comments on the task list this month.

Updates to both task lists related to the PJM Communication Protocols were discussed with the DTS (please see item #7 for *Task List Updates*)

6. 2016 PJM Drill Dates (9:30 – 9:40)

2016 Spring Restoration Drill	2/23/16 – 2/24/16 (back up 3/1-3/2)
2016 Summer Emergency Procedures Drill	5/10/16 (back up 5/17/16)
2016 Fall Individual Company Restoration Drills	9/28/16 – 11/3/16
2016 Winter Emergency Procedures Drill	11/15/16

The updated company *Fall Restoration Drill* schedule was reviewed with the DTS by Mr. Danny Restucci. Member companies were asked to provide any feedback on the schedule or send questions to Danny Restucci (Daniel.Restucci@pjm.com) or Ryan Lifer (Ryan.Lifer@pjm.com).

A brief update was also provided on the *Annual Grid Security Drill* which will take place on November 9th, 2016. The DTS was informed that an agenda for the Generation focused exercise will be available by the end of the month. Member companies are asked to send questions regarding the drill to bcp_planning@pjm.com.

2016 Fall Restoration Drills

Sept. 27 - 28 Tues/Wed	AEP – DEOK* (ITC)
Sept. 28 - 29 Wed/Thurs	Dominion
Oct. 11 Tues	PEPCO – BC (SMECO)
OCT. 13 Thurs	AE – Delmarva
Oct. 19 Wed.	FE South-FE PN-Duq.
Oct. 20 Thurs	PPL – UGI – FE ME
Oct. 25 Tues	Dayton – EKPC
Oct. 27 Thurs	FE West (ATSI) (CPP, RECO@ PJM)
Nov. 1 Tues	PECO – ComEd – RMU
Nov. 2 Wed	PS
Nov. 3 Thurs	FE JC

RED = Company location

7. Task List Updates (9:40 – 9:55)

An update will be provided on the task list changes which were discussed last month related to the removal of Section 4.3.3 in PJM Manual 1. PJM's suggested approach to making changes to both the Transmission & Generation Task Lists were discussed during the June meeting (to maintain consistency with Section 4.5 - PJM Communication Protocols)

As discussed during the June DTS Meeting, a final review of the Task List Updates was discussed with the DTS. The updates to the Task Lists were based on the redline version of PJM Manual 1 – Communication Protocols (redline) which will begin going through the Stakeholder review process in August. The changes involved removal of the term "Directive" as well as the removal of the existing PJM Communications section in Manual 1 (4.3.3). The following Task List changes were reviewed with the DTS:

- Retire TO Task 4 (which currently references the old Directive term)
- Move Company Specific Task 4.3 (Load Shed) under TO Task 5
- Communication requirements covered under Task 15
- Language update to TO Task 15 and GEN Task 14 to make the language consistent with PJM Manual 1 (no change to how the task is performed)
- No Task Re-verifications required as there is no change in how any of the tasks are currently performed

DTS Members were reminded that minimal changes to current procedures would be required as the Communication Protocols from Manual 1 have been in effect since November, 2014.

To review the Task List changes, please see the supporting July DTS meeting documents. The DTS will be informed once the new versions have been posted.

Note: The redline version of Manual 1 is available with the OC meeting materials for August, 2016 - <http://pjm.com/committees-and-groups/committees/oc.aspx>

Training Items For Review (9:55 – 10:10)

- PJM Program Evaluation & Feedback (Mid-year Check-in)
 - The DTS was provided an opportunity to provide overall feedback on the PJM Training Programs to date for 2016. The DTS was informed that work on the 2017 Draft Member Training calendar was going to be completed in July and any feedback on existing programs/courses and suggestions for 2017 would be considering and evaluated for future planning purposes & design of curriculum.

Any additional feedback may be provided directly to Anita Patel (Anita.Patel@pjm.com) or trainingsupport@pjm.com.

8. Additional Items from the DTS (10:10 – 10:20)

No new items from the DTS.

Future Meeting Dates

August 16 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
September 20 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx
October 18 th , 2016	09:00 a.m.	PJM Conference & Training Center/WebEx

Meeting Attendees:

Alicia Battaglino	Constellation
Allan Yursis	COMED
Amy Gayle	Dominion
Anita Patel	PJM
Ann Ivanc	First Energy
Anna Vargas	COMED
Brett Johnson	PPL
Brian Croteau	Boston Energy & Trading
Brian Guzejko	PECO Energy
Chad Singer	Fellon McCord
Chris Jankowski	Talen Energy
Chris O'Leary	PSEG
Connie Davis	CPP
Danny Restucci	PJM
David B. Jenkins	Dominion Virginia Power
David Jones	GridForce
David Lloyd	UGI
Derek Swym	First Energy
Dharmesh Bharathan	Galt Power Co.

Donna Lafevre	Dominion
Doug Guignet	PJM
Elizabeth Davis	Talen Energy Marketing, LLC
Frank Cumpton	Constellation
Frank Dinsmore	AEP
Garry Pleiss	First Energy
Heather Feliks	AEP
Jack Philips	Direct Energy
Jacqueline Vitiello	Dominion Energy
Jason Proconiar	AES
James Washachek	Tenaska
Jim Eckels	First Energy
Joe Helms	Rainbow Energy
Justin Donahue	Duquesne
John Karasiewicz	PSEG
Katherine Zvomuya	CPP
Kevin Patten	AEP
Larry Crudup	Customized Energy Solutions
Laura Lumrazo	Orange & Rockland
Lisa Fincher	Delmarva Power & Light
Mark Armstrong	AEP
Mark Gear	Constellation
Maureen Curley	PJM
Nick Greenhawk	Easton Utilities
Nick Kowalczyk	Orange & Rockland

Pamela Wiggins	PSEG
Paul Hesson	WM Renewable Energy
Peter Salerno	First Energy
Rachel Lupold	Exelon
Rachel Ayres	Constellation
Rick Overbee	EKPC
Robert Felix	Duquesne
Ryan Cox	AEP
Ryan Lifer	PJM
Sandra Hopkins	Dominion
Sharon Midgley	Exelon
Stanley Winbush	AEP
Steven Mines	AEP Ohio Transmission
Steve Fritz	ACES
Steve Stiles	East Kentucky Power Cooperative, Inc.
Sue Zigler	BGE
Ted Brewer	AES
Ted Schumacher	Duke Energy
Tom Hunt	PECO Energy
Tunisia Riley	COMED
Troy Jones	Easton Utilities

Author: Anita Patel

Antitrust:

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Agenda/Meeting Minutes

Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

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