

Dispatcher Training Subcommittee

WebEx

June 18, 2019

9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. Welcome

Ms. Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct guidelines and attendance.

2. Approval of meeting minutes from May 2019

The May 2019 meeting minutes were accepted without any corrections or deletions.

3. Request for any additional agenda items

Monthly Items & Training Updates (9:05-9:45)

4. Compliance Update (9:05 – 9:10)

PJM provided an update on member compliance with PJM Training and Certification requirements, per Manual 40.

Transmission

All compliant with Training/Certification requirements

Generation

Training – 2 companies non-compliant

Certification – 7 companies non-compliant

Small Generation

Training – 4 companies non-compliant

CSP

Training – 1 companies non-compliant

5. 2019 PJM Drill Dates (9:10 – 9:15)

2019 Spring Restoration Drill	5/21/19 – 5/22/19 – <i>completed</i>
2019 Summer Emergency Procedures Drill	6/4/19 – <i>completed</i>
2019 Fall Restoration Drills	See Schedule
2019 Winter Emergency Procedures Drill	TBD
NERC GridEx V	11/13/19 – 11/14/19

Danny Restucci, PJM, provided an update on the fall restoration drill, including a draft schedule. Please review the proposed dates and locations for your company's drill. If you have any changes, please email TrainingSupport@pjm.com or Daniel.Restucci@pjm.com.

Draft Schedule:

Date	Day	Company	Time
Sept. 25&26	Wed/Thur.	<u><i>Dominion</i></u>	25 th - 1130-1530 26 th - 0730-1130
October 1	Tue.	<u><i>PECO</i></u>	0600-1400
October 3	Thur.	<u><i>AE-DELMARVA</i></u>	0800-1600
October 8	Tue.	<u><i>Duquesne</i></u>	0800-1600
October 10	Thur.	<u><i>PEPCO-BG&E-SMECO</i></u>	0800-1600
October 15	Tue	<u><i>ComEd-RMU(Grid4ce)</i></u>	0700-1500
October 17	Thurs	<u><i>Dayton-EKPC</i></u>	0800-1600
October 22/23	Tues/Wed.	<u><i>AEP/DEOK/ITC/OVEC</i></u>	22 nd - 1130-1530 23 rd - 0730-1130
October 29	Tue	<u><i>PPL – UGI - CPP</i></u>	0800-1600
October 29/30	Tue/Wed	<u><i>FE East/West/South</i></u>	29 th 1100-1600 30 th 0800-1600
October 30	Wed	PS, Rockland (ORU)	0800-1600
		Red = Drill at Member Company Location	X=Cross Zonal

6. **Manual 40 Revision** (9:15 – 9:30)

Ms. Laura Walter, PJM, reviewed proposed changes to PJM Manual 40: Training and Certification Requirements regarding compliance with FERC Order 841 for energy storage participation. For more details, see the meeting materials for the June meeting: <https://www.pjm.com/committees-and-groups/subcommittees/dts.aspx>

7. Upcoming Training Items (9:30 – 9:40)

2019 PJM Program Evaluation – Mid-year Evaluation

The DTS was asked to provide mid-year feedback to help PJM State & Member Training plan the training curriculum for the remainder of 2019 and early 2020. This evaluation is available in the PJM LMS via the DTS Company Account. For questions related to the DTS Company Account or the mid-year evaluation, please contact TrainingSupport@pjm.com.

Upcoming Training Sessions

The DTS was reminded that the curriculum sessions for the summer have been posted to www.pjm.com. For questions related to the training schedule, please contact TrainingSupport@pjm.com.

Review of Opt-Outs

PJM conducted its annual review of the Opt-Outs for the Transmission Owner Operator Task List. There are no changes. For questions, please contact Maureen.Curley@pjm.com.

8. Additional Items from the DTS (9:40 – 9:45)

No new items from the DTS.

Compliance Updates (9:45)

- See June OC Meeting Materials for Reliability Compliance Update: <http://www.pjm.com/committees-and-groups/committees/oc.aspx>

Future Meeting Dates

July 16, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
August 20, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
September 17, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx
October 22, 2019	09:00 a.m.	PJM Conference & Training Center/WebEx

Author: Maureen Curley

June Meeting Attendees:

Al Yursis	ComEd
Alicia Battaglino	Constellation
Amy Hassen	Dominion
Andre Francis	SMECO
Benjamin Bernier	Gridforce Energy
Bennie Rice	CPP
Brandon McGee	CES
Brian Croteau	Boston Energy
Chris O'Leary	PSEG
Danny Restucci	PJM
David Lloyd	UGI
Derrick Swym	First Energy
Greg Williams	EKPC
James Rucci	Constellation
Jim Donahue	OVEC
John Dippolito	Public Service
Jose Santiago	BGE
Josh Benson	Dayton
Karen McGee	AEP
Kathleen Wehnes	State of Maryland
Laura Walter	PJM
Lisa Fincher	PEPCO
Lonnie Bush	First Energy
Mark Armstrong	AEP
Mark Grear	Constellation
Maureen Curley	PJM
Michael Goulding	Cross Texas
Steve Mines	AEP
Sue Ziegler	BGE
Thomas Cichowski	Duquesne Light
Troy Jones	Easton Utilities
Victoria Drummond	Dominion Energy



Meeting Minutes

Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p>On the Phone Dial</p> <p></p> <p>Mute / Unmute</p>	<p>Linking Teleconference Connection to WebEx</p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
<p>Join a Meeting</p>	<ol style="list-style-type: none">1. Join meeting in the WebEx desktop client2. Enter name (<i>First and Last*</i>) and corporate email3. Under "Select Audio Option" select "Call Me" option from the dropdown menu

**Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*