Meeting Minutes

Dispatcher Training Subcommittee
WebEx
July 18, 2023
9:00 a.m. – 10:00 a.m. EPT

Administration (9:00-9:05)

1. **Welcome**

   Maureen Curley, PJM, reviewed announcements, anti-trust, Code of Conduct and attendance.

2. **Approval of meeting minutes from June 2023**

   The June 2023 Meeting minutes were accepted without any correction or deletions.

3. **Request for any additional agenda items**

Monthly Items & Training Updates (9:05-9:45)

4. **Compliance Update** (9:05 – 9:10)

   The DTS was provided with an update on member compliance with PJM Training and Certification requirements, per Manual 40.

   Companies were reminded to contact TrainingSupport@pjm.com as early as possible if they have an operator who is getting close to a training/certification requirements due date. PJM will work with the individuals on a plan to meet the requirements, including additional training courses or exam retesting as needed.

5. **PJM Drills** (9:10 – 9:15)

2023 Spring Restoration Drill	*Complete*
2023 Summer Emergency Procedures Drill	*Complete*
2023 Fall Restoration Drills	Multiple
2023 Winter Emergency Procedures Drill	TBD
2023 GridEx VII	11/14/23-11/15/23

   Danny Restucci, PJM, provided an update on the 2023 Fall Restoration Drills. PJM is working to finalize the schedule with the TOs. For questions, please contact Douglas.Guignet@pjm.com or Daniel.Restucci@pjm.com.

   Nitin Sem, PJM, reviewed details for the upcoming 2023 GridEx VII drill. For additional information, please see the meeting materials. For questions, please contact Edward.Figuli@pjm.com or Nitin.Sem@pjm.com.

6. **Reserves Performance Just-in-Time Training** (9:15 – 9:20)

Jack Thomas, PJM, provided an update on a new just-in-time training module that will be assigned to the Generation Dispatchers in the PJM Learning Management System (LMS) on July 31, 2023, related to reserves in PJM. This training is required. For questions, please contact TrainingSupport@pjm.com.

7. **Training Items** (9:20 – 9:40)

   - Annual review of Task Opt-Outs

     PJM conducted its annual review of the Transmission Owner Operator Task List Opt-outs. There were no changes identified by the applicable Member companies or PJM Operations. The opt-outs were approved. For questions, please contact Maureen.Curley@pjm.com.

   - 2023 Annual Training Plan

     Maureen Curley, PJM, provided an update on the 2023 Annual Training Plan. The draft calendar for the remainder of 2023 is posted on the website. Sessions through August are open for registration. Please contact TrainingSupport@pjm.com with any questions.

   - Training Activity Submissions

     The DTS was reminded to submit training records for operators/dispatchers so that their records can be updated in the PJM LMS. For questions, please contact TrainingSupport@pjm.com.

   - Certification Program Update

     Maureen Curley, PJM, provided an update on the certification program. If individuals are experiencing difficulty scheduling an exam, please contact TrainingSupport@pjm.com and PJM will follow up with the account representative.

   - Mid-year Reminders

     Marc Farinas, PJM, reminded the DTS that the mid-year program evaluation is now available in the PJM LMS via the DTS Company Accounts. For questions about the evaluation or for assistance in accessing this account, please contact TrainingSupport@pjm.com.

     Additionally, PJM has begun sending status reports to Training Liaisons related to the annual training requirements. The DTS was encouraged to review their personnel lists to ensure that PJM has accurate data for operations personnel. For questions, please contact TrainingSupport@pjm.com.

8. **Additional Items from the DTS** (9:40 – 9:45)

   No additional items from the DTS.

Information Only Posting

   - See July OC Meeting Materials for Reliability Compliance Update: OC Website

Meeting Minutes

Future Meeting Dates and Materials			Materials Due to Secretary	Materials Published
Date	**Time**	**Location**		
August 15, 2023	9:00 a.m.	WebEx	8/8/2023	8/10/2023
September 12, 2023	9:00 a.m.	WebEx	9/5/2023	9/7/2023
October 17, 2023	9:00 a.m.	WebEx	10/10/23	10/12/23
November 13, 2023	9:00 a.m.	WebEx	11/6/2023	11/8/2023

Author: Maureen Curley

July Attendees

Nate Wyatt	ACES Power	Áine Hasham	PJM Interconnection
Chris Stevens	AEP	Daniel Restucci	PJM Interconnection
Treasa Himmelspach	AEP	Erica Breslin	PJM Interconnection
Brian Croteau	BETM	Jack Thomas	PJM Interconnection
Jim Rebsamen	ComEd	Marc Farinas	PJM Interconnection
Benjamin Weimer	Constellation	Maureen Curley	PJM Interconnection
James A Rucci Sr	Constellation	Nitin Sem	PJM Interconnection
Scott Simpson	Constellation	Richard Brown	PJM Interconnection
Bennie Rice	CPP	Ben Parent	PPL
Ron Wong	Duke Energy	Julie Maneval Johnson	PPL
Nick Greenhawk	Easton Utilities	Mark Russomano	PPL
Ronnie Mollohan	EKPC	Shane Casciano	PPL
Sue Ziegler	Exelon-MAS/BGE/PEPCO	Meghan Pietrocola	Public Service
Ben Wagar	First Energy	Nick Rose	Public Service
Derrick Swym	First Energy	Pamela Wiggins	Public Service
Jim Eckels	First Energy	William Mehnert	Rockland
John Wilson	First Energy	Michael Goulding	Silver Run Electric
Mark Garza	First Energy	Chris Lauer	UGI
Benjamin Bernier	Mercuria	Brian Stettler	UGI Energy Services
Jim Augello	Neptune		
Chastity Parks	NRG		

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Code of Conduct:
As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

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