Generation Transfer Request User Guide

Effective: February 22, 2018

Overview/Summary

This User Guide is intended to help the Member and/or market entity desiring to transfer a generation resource within the PJM footprint. The transfer process as described in further details in Manual 14D, Section 2.2 and 5.7. Each generation transfer is unique and requires PJM Client Management department to ensure all proper and correct information is obtained from both the Transferor and Transferee prior to the requested effective date of the transfer.

The following provides explanation for each item required to request a generation transfer. A form can be found on the Member Community site that requires an excel attachment to be submitted with the request.

Member Community Request Form

A completed request form with attachment must be submitted to PJM with at least 45 days notification prior to the requested effective date of the transfer. Either the Transferor or Transferee may submit the form and attachment, but all information must be provided in the form and attachment in accordance with this User Guide. If multiple resources are being requested to be transferred, only one form and one attachment are required, so long as the information on the form is the same for all resources being transferred. If one answer or information data point is different on the form, then a separate form and subsequent attachment is required that pertains to that resource(s).

Example:

1) Resource A, Resource B and Resource C – all are being transferred to the same new Member/Company, all will transfer on the same date, all have the same answers to questions #4, #5, #6 and #7 on the Request Generation Transfer form: only one form with one attachment is required for the requested transfer
2) Resource A and Resource B and Resource C – all are being transferred to the same new Member/Company, all will transfer on the same date, Resource C has different answers to questions #6 and #7 compared to Resource A and Resource B : one form with one attachment is required for Resource A and Resource B AND a separate additional form and attachment is required for Resource C

INSERT PICTURE OF FORM FROM MEMBER COMMUNITY AND PROVIDE EXPLANATION FOR EACH QUESTION

Member Community Request Attachment

The excel attachment can be found in the Member Community under *Other Services > Request Generation Transfer > Supporting Documentation.* This attachment must be filled out in accordance with this User Guide and submitted with the request to be considered by PJM. The attachment is broken into three different sections: Section 1 – Resource Information; Section 2 – Current Owner Information; and Section 3 – New Owner Information. This User Guide provides where specific information may be obtained within PJM's Tools. PLEASE NOTE: certain PJM Tools provide information to all three sections of this attachment.

Section 1 – Resource Information

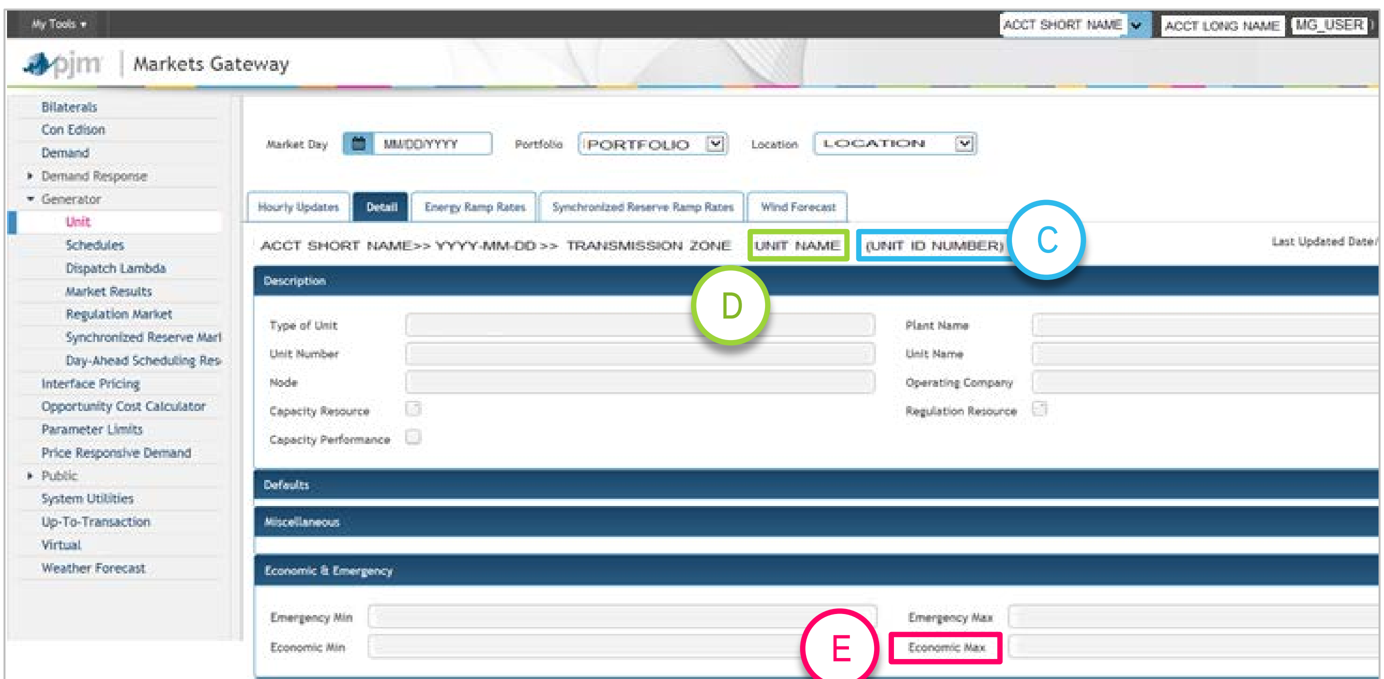
B Queue Number

Log into the Markets Gateways account that contains the resource being transferred. Access the information under ***Generation > Unit > Detail.***

C Markets Gateway UNIT ID Number

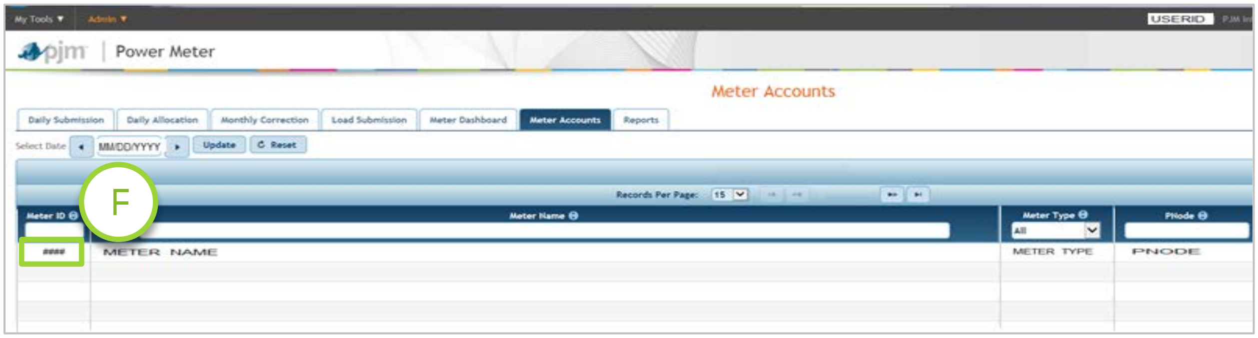
D Markets Gateway UNIT NAME

E Economic Maximum MW



Log into the Power Meter account that contains the resource being transferred. Access the information under Meter Accounts. Click on the ***Meter ID*** of the resource being transferred.

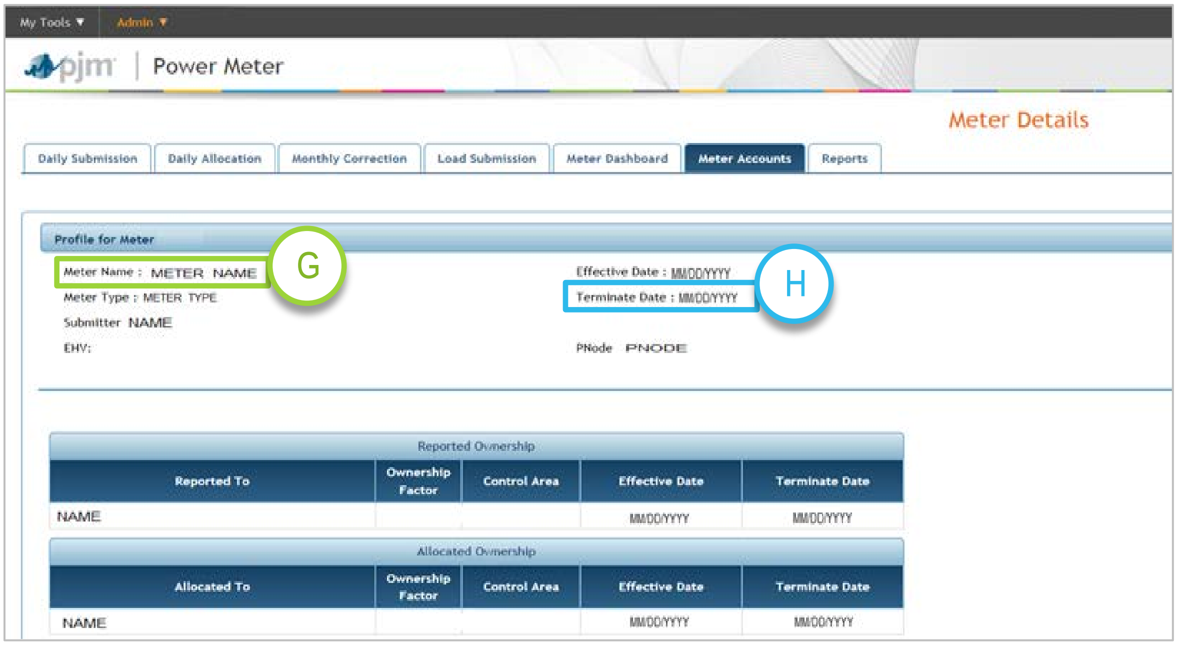
F Power Meter Account ID



After clicking on the ***Meter ID***, the Profile screen for that resource will be populated.

G Power Meter Account Name

H Pnode ID



On PJM.com ***> markets & operations > Energy Market > LMP Model Information > Locational Marginal Pricing Model.xls***. Use the Pnode ID obtained from PowerMeter to determine which information is linked with the resource.

I Transmission Zone

J Substation (B1)

K Voltage (B2)

L Equipment (B3)

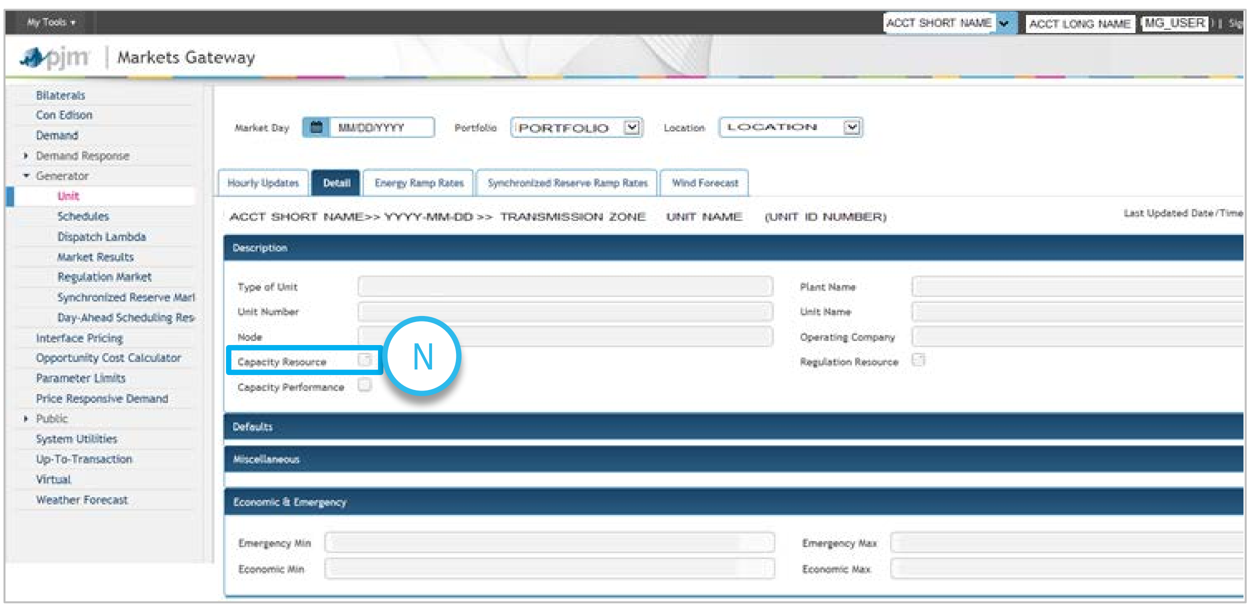
M Type

	I	J	K	L	M
P		us Mod	of DATE		
PnodeID*	**Zone****	**Name*****	**Voltage**	**Equipment**	**Type**
Number	**ABC**	**Name**	**KV**	**Type**	**Load/Gen/EHV**

* Number obtained from PowerMeter
** Zone = Transmission Zone
*** Name = Substation

Log into the Markets Gateways account that contains the resource being transferred. Access the information under ***Generation > Unit > Detail tab.*** If the box is checked, than it is a Capacity Resource and enter 'Y' in the attachment.

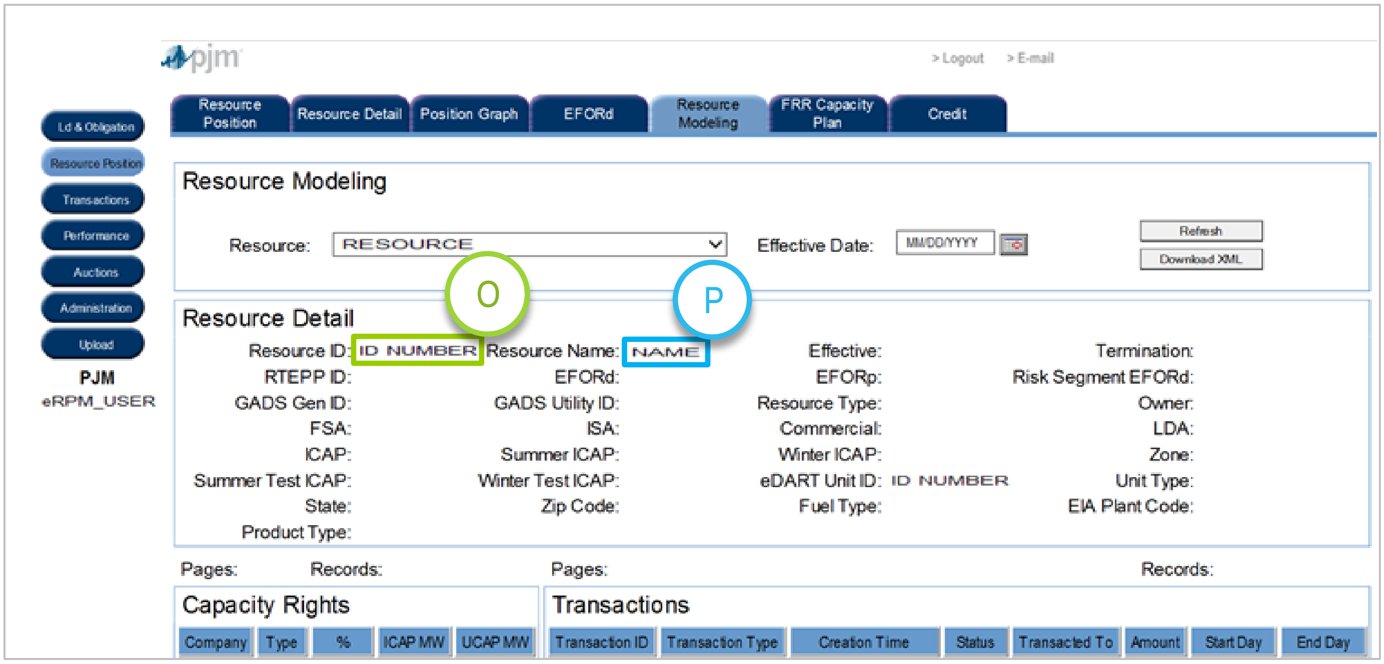
N Capacity Resource



Log into the eRPM account that contains the resource being transferred. Access the information under ***Resource Positions > Resource Modeling*** tab. This is only required if the answer for *N* was 'Y'. If it was not, then skip *O* and *P*.

O RPM Resource ID

P RPM Resource Name



Section 2 – Current Owner Information

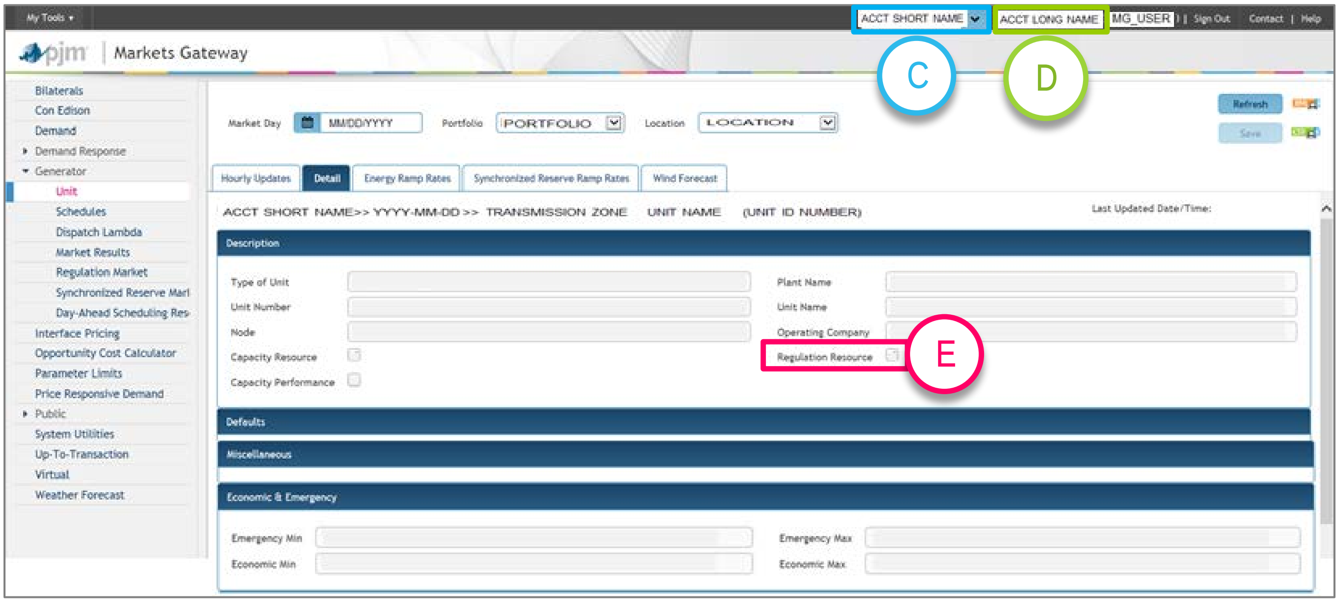
B Queue Number

Log into the Markets Gateways account that contains the resource being transferred. Access the information under ***Generation > Unit > Detail.*** If the box is checked after *Regulation Resource*, than enter 'Y' in the attachment for *E*.

C CURRENT Markets Gateway Short name

D CURRENT Markets Gateway Long name

E CURRENT resource provide Regulation

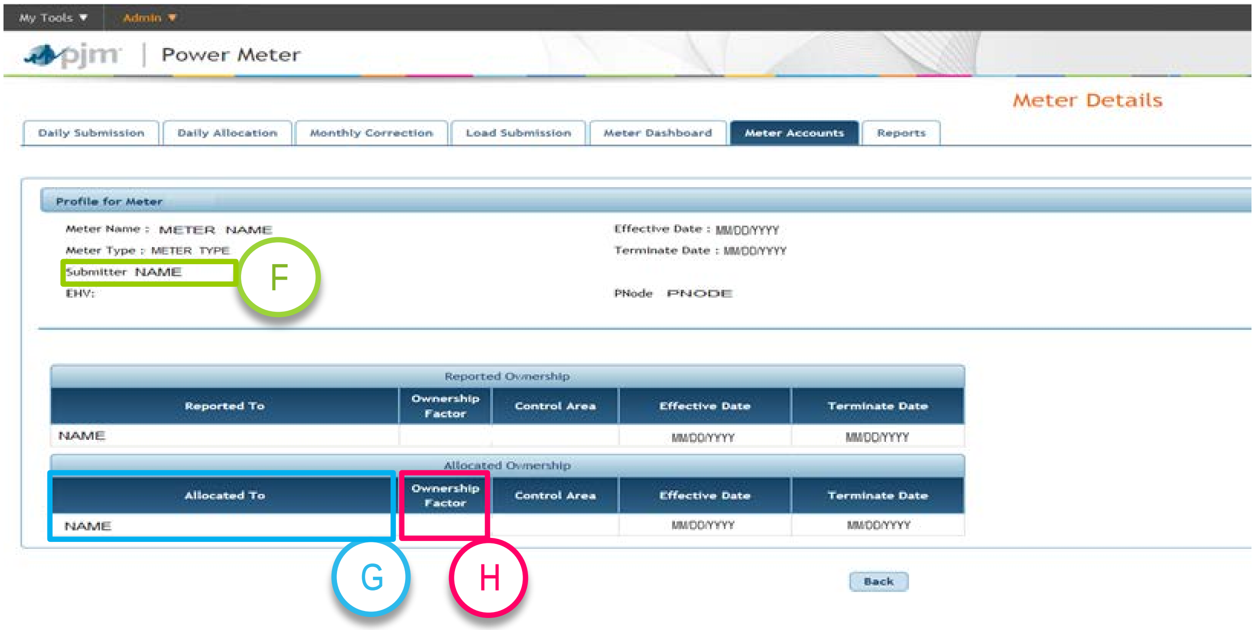


Log into the Power Meter account that contains the resource being transferred. Access the information under Meter Accounts. Click on the ***Meter ID*** of the resource being transferred (as described in Section, Letter *F*.

F CURRENT Power Meter Submitter

G CURRENT Energy Market owner

H CURRENT Energy Market Ownership Percentage Interest



USER GUIDE IS NOT COMPLETE. POSTED FOR DISCUSSION PURPOSES AND STAKEHOLDER FEEDBACK