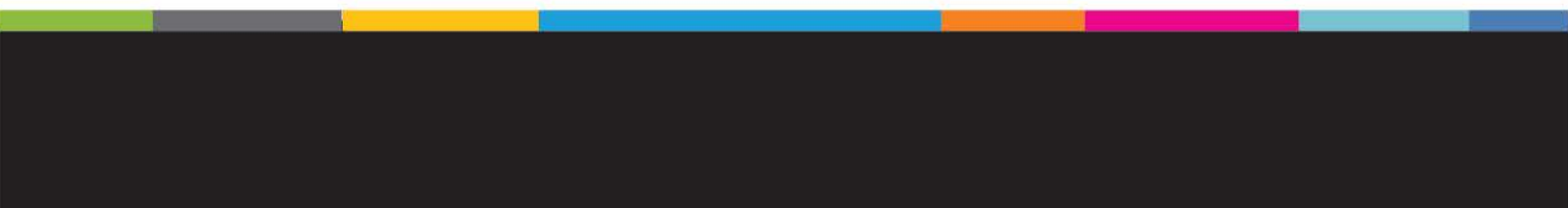
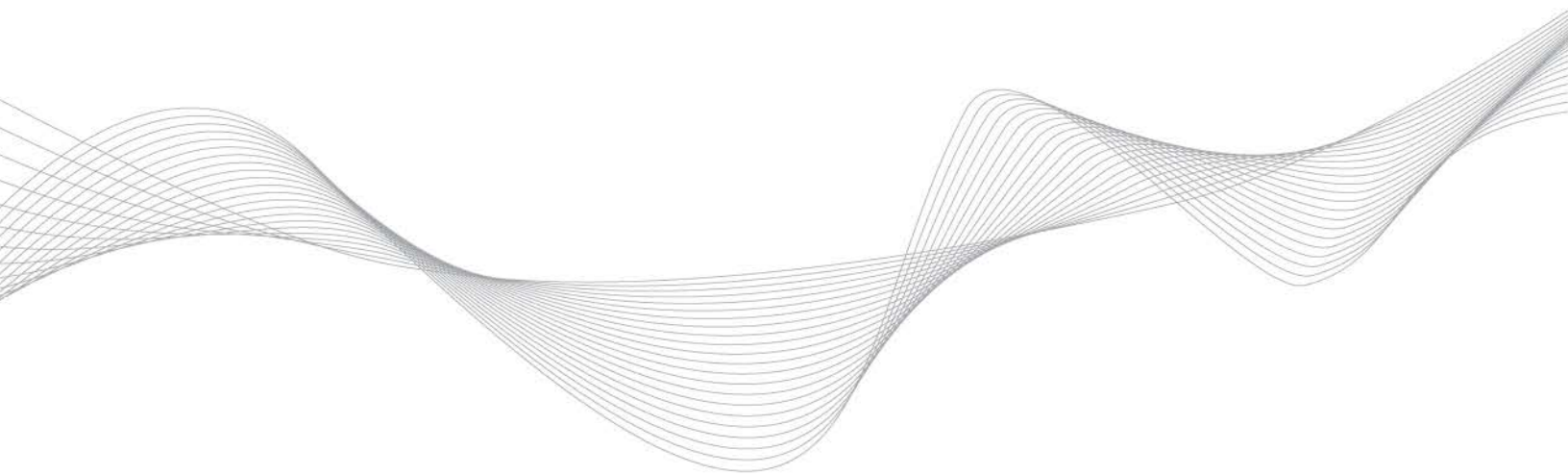




Generation Transfer Request User Guide

Effective: February 22, 2018



Overview/Summary

This User Guide is intended to help the Member and/or market entity desiring to transfer a generation resource within the PJM footprint. The transfer process as described in further details in Manual 14D, Section 2.2 and 5.7. Each generation transfer is unique and requires PJM Client Management department to ensure all proper and correct information is obtained from both the Transferor and Transferee prior to the requested effective date of the transfer.

The following provides explanation for each item required to request a generation transfer. A form can be found on the Member Community site that requires an excel attachment to be submitted with the request.

Member Community Request Form

A completed request form with attachment must be submitted to PJM with at least 45 days notification prior to the requested effective date of the transfer. Either the Transferor or Transferee may submit the form and attachment, but all information must be provided in the form and attachment in accordance with this User Guide. If multiple resources are being requested to be transferred, only one form and one attachment are required, so long as the information on the form is the same for all resources being transferred. If one answer or information data point is different on the form, then a separate form and subsequent attachment is required that pertains to that resource(s).

Example:

- 1) Resource A, Resource B and Resource C – all are being transferred to the same new Member/Company, all will transfer on the same date, all have the same answers to questions #4, #5, #6 and #7 on the Request Generation Transfer form: only one form with one attachment is required for the requested transfer
- 2) Resource A and Resource B and Resource C – all are being transferred to the same new Member/Company, all will transfer on the same date, Resource C has different answers to questions #6 and #7 compared to Resource A and Resource B : one form with one attachment is required for Resource A and Resource B **AND** a separate additional form and attachment is required for Resource C

INSERT PICTURE OF FORM FROM MEMBER COMMUNITY AND PROVIDE EXPLANATION FOR EACH QUESTION

Member Community Request Attachment

The excel attachment can be found in the Member Community under *Other Services > Request Generation Transfer > Supporting Documentation*. This attachment must be filled out in accordance with this User Guide and submitted with the request to be considered by PJM. The attachment is broken into three different sections: Section 1 – Resource Information; Section 2 – Current Owner Information; and Section 3 – New Owner Information. This User Guide provides where specific information may be obtained within PJM’s Tools. PLEASE NOTE: certain PJM Tools provide information to all three sections of this attachment.

Section 1 – Resource Information

B Queue Number

Log into the Markets Gateways account that contains the resource being transferred. Access the information under **Generation > Unit > Detail**.

C Markets Gateway UNIT ID Number

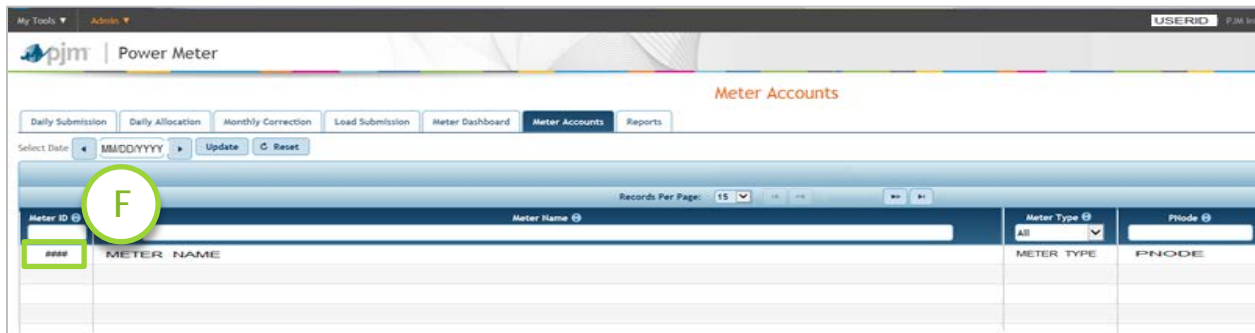
D Markets Gateway UNIT NAME

E Economic Maximum MW

The screenshot displays the PJM Markets Gateway interface. The left sidebar contains a navigation menu with categories like 'Bilaterals', 'Demand', 'Generator', and 'Unit'. The main content area is titled 'Unit Detail' and includes search filters for 'Market Day', 'Portfolio', and 'Location'. Below these are tabs for 'Hourly Updates', 'Detail', 'Energy Ramp Rates', 'Synchronized Reserve Ramp Rates', and 'Wind Forecast'. The 'Detail' tab is active, showing a table with columns for 'ACCT SHORT NAME', 'TRANSMISSION ZONE', 'UNIT NAME', 'UNIT ID NUMBER', and 'Last Updated Date'. The 'UNIT NAME' and 'UNIT ID NUMBER' fields are highlighted with callout 'D' and 'C' respectively. Below the table, there are sections for 'Description', 'Defaults', 'Miscellaneous', and 'Economic & Emergency'. The 'Economic & Emergency' section contains fields for 'Emergency Min', 'Economic Min', 'Emergency Max', and 'Economic Max', with the 'Economic Max' field highlighted by callout 'E'.

Log into the Power Meter account that contains the resource being transferred. Access the information under Meter Accounts. Click on the **Meter ID** of the resource being transferred.

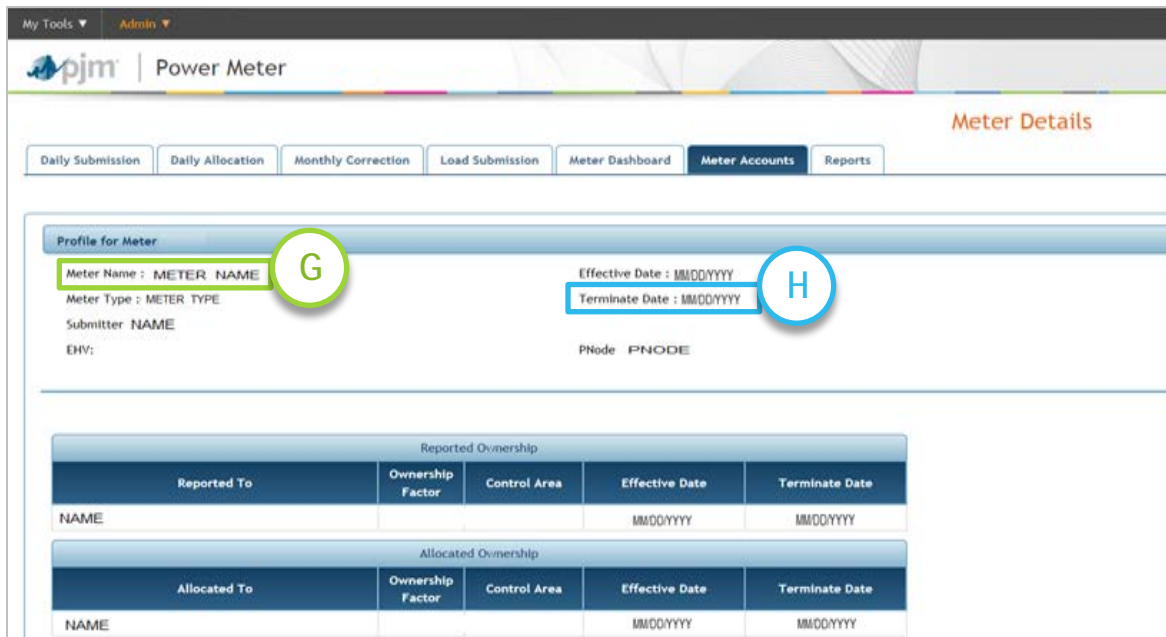
F Power Meter Account ID



After clicking on the **Meter ID**, the Profile screen for that resource will be populated.

G Power Meter Account Name

H Pnode ID



On PJM.com > **markets & operations** > **Energy Market** > **LMP Model Information** > **Locational Marginal Pricing Model.xls**. Use the Pnode ID obtained from PowerMeter to determine which information is linked with the resource.

- I** Transmission Zone
- J** Substation (B1)
- K** Voltage (B2)
- L** Equipment (B3)
- M** Type

| PnodeID* | Zone** | Name*** | Voltage | Equipment | Type |
|---|---------------|----------------|----------------|------------------|---------------------|
| Number | ABC | Name | KV | Type | Load/Gen/EHV |
| * Number obtained from PowerMeter ** Zone = Transmission Zone *** Name = Substation | | | | | |

Log into the Markets Gateways account that contains the resource being transferred. Access the information under **Generation > Unit > Detail tab**. If the box is checked, than it is a Capacity Resource and enter 'Y' in the attachment.

- N** Capacity Resource

The screenshot shows the PJM Markets Gateway interface. On the left is a navigation menu with categories like Bilaterals, Demand, Generator, and Public. The main content area is titled 'Unit' and contains various input fields and checkboxes. A blue box highlights the 'Capacity Resource' checkbox, which is accompanied by a circled 'N'. Other fields include 'Type of Unit', 'Unit Number', 'Node', 'Plant Name', 'Unit Name', 'Operating Company', and 'Regulation Resource'. There are also sections for 'Defaults', 'Miscellaneous', and 'Economic & Emergency' with fields for 'Emergency Min', 'Economic Min', 'Emergency Max', and 'Economic Max'.

Log into the eRPM account that contains the resource being transferred. Access the information under **Resource Positions > Resource Modeling** tab. This is only required if the answer for *N* was 'Y'. If it was not, then skip *O* and *P*.

O RPM Resource ID

P RPM Resource Name

Section 2 – Current Owner Information

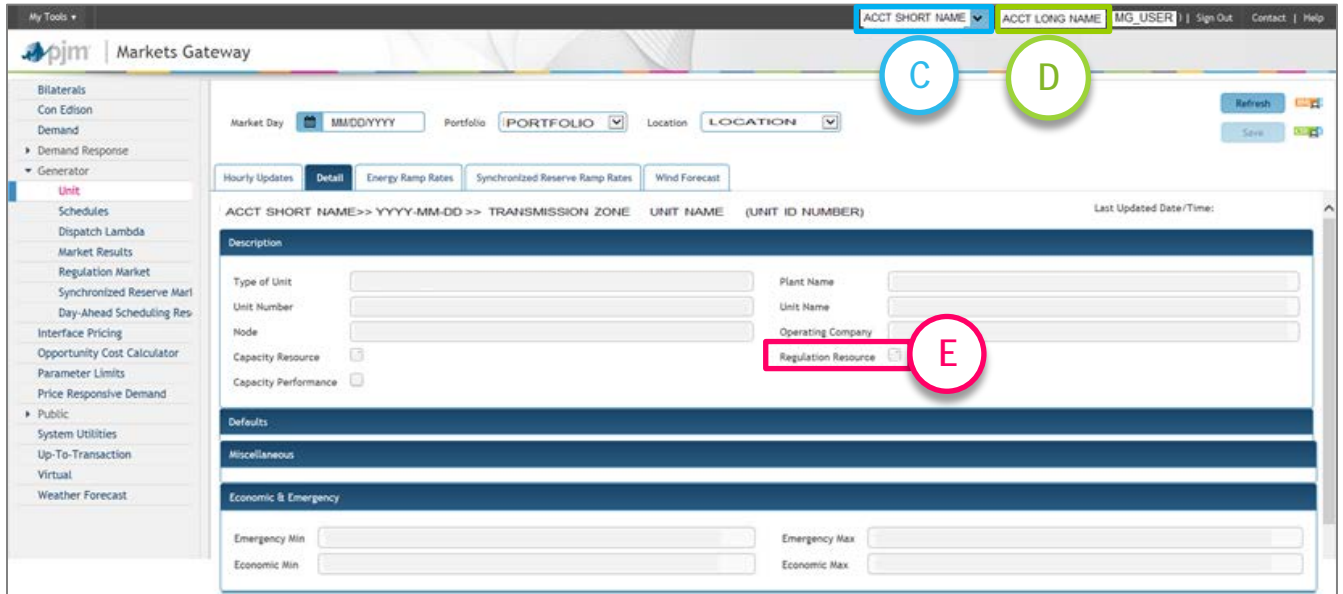
B Queue Number

Log into the Markets Gateways account that contains the resource being transferred. Access the information under **Generation > Unit > Detail**. If the box is checked after *Regulation Resource*, then enter 'Y' in the attachment for *E*.

C CURRENT Markets Gateway Short name

D CURRENT Markets Gateway Long name

E CURRENT resource provide Regulation



Log into the Power Meter account that contains the resource being transferred. Access the information under Meter Accounts. Click on the **Meter ID** of the resource being transferred (as described in Section, Letter F.

F CURRENT Power Meter Submitter

G CURRENT Energy Market owner

H CURRENT Energy Market Ownership Percentage Interest

My Tools Admin

Power Meter

Meter Details

Daily Submission Daily Allocation Monthly Correction Load Submission Meter Dashboard Meter Accounts Reports

Profile for Meter

Meter Name : METER_NAME Effective Date : MMDDYYYY
Meter Type : METER TYPE Terminate Date : MMDDYYYY
Submitter NAME **F** PNode : PNODE
EHV:

| Reported Ownership | | | | |
|--------------------|------------------|--------------|----------------|----------------|
| Reported To | Ownership Factor | Control Area | Effective Date | Terminate Date |
| NAME | | | MMDDYYYY | MMDDYYYY |

| Allocated Ownership | | | | |
|---------------------|------------------|--------------|----------------|----------------|
| Allocated To | Ownership Factor | Control Area | Effective Date | Terminate Date |
| NAME | | | MMDDYYYY | MMDDYYYY |

G **H** [Back](#)

USER GUIDE IS NOT COMPLETE. POSTED FOR DISCUSSION PURPOSES AND STAKEHOLDER FEEDBACK