

Resource Tracker: Timing and Task Requirements

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Action Required	Deadline	Who May Be Affected
Respond to survey	10/24/2018	Unit Owners
1 st Read – Survey results & solution at OC	11/06/2018	OC representatives & Unit Owners
1 st Read – Survey results & solution at MRC	12/6/2018	MRC representatives & Unit Owners
Endorsement vote at OC	12/11/2018	OC representatives & Unit Owners
Endorsement vote at MRC	12/20/2018	MRC representatives & Unit Owners
Effective	12/20/2018	Unit Owners



- Per Section 11.3.1(a) of the Operating Agreement, Members are responsible for maintaining complete and accurate records
- Resource Tracker created in 2013 to provide a single point mechanism for generator ownership information
 - Ownership changes
 - Energy, Capacity and Ancillary Service Ownership
 - Bidding Company
 - Dispatching Company
- Bi-annual confirmation period

	Current	Proposed
Location	User Guide	Manual 14D, Section 5.3.7 (new)
Deadline	June 1 and December 1	Survey Results* (PJM – December 1 only)
Window Opening	May 15 and November 15	Survey Results* (PJM – November 1)
Window Duration	2 weeks	Survey Results* (PJM – 4 weeks)
Tasks	Ensure ownership information is complete and accurate	Status quo

*Survey will consist of 9 different packages that look at 3 different deadline dates (Nov 1, Dec 1 or Jan 1) with 3 different window durations (~2, ~3 or ~4 weeks). PJM provided its preference but will support the most favorable survey option.

- Formatting
- Additional data
 - Queue number (PJM auto-populated)
 - Restoration Drill contact info (Unit Owner action required)
- User Guide update
- Updates will be given at Tech Change Forum and System Restoration Coordinators Subcommittee

Date	Action
November 15, 2018	Resource Tracker Window opens
December 1, 2018	Deadline due date
~February 1, 2019	Re-open Resource Tracker to add Restoration Drill contact information
~April 1, 2019	Invite for Spring Restoration Drill sent
~May 2019	Spring Restoration Drill
Survey Results	Resource Tracker Window opens. No window in May 2019, it is removed based on results