



Note: This Quick Guide is provided as an outline of the process associated with a new LTF Transmission Service Request as described in Parts II, III, IV and VI of the PJM Tariff. If service can be granted, execution of a Transmission Service Agreement is required in accordance with Tariff deadlines. This guide is provided as a reference and is not intended to supersede any requirements in the PJM OATT or Manuals.

1. **Customer requests long-term firm transmission service on OASIS.** This will be either Point-to-Point or Network External Designated. FERC Order 890 requires the term to be at least 5 years for rollover/renewal rights.
2. **PJM will use due diligence to send an application to the Customer.**
3. **Customer must complete and return the application.** PJM will assign a Queue Position based on the time of receipt of a completed application. (OATT Sections 17, 29)
4. If the full LTF request is within the 18-month ATC horizon, PJM has 30 days to perform an ATC screen and determine if the request can be approved. If the full request is not in this horizon, PJM has 30 days to send the customer a Firm Transmission Feasibility Study Agreement and a request for deposit. (OATT Sections 15, 17, 19, 29, 32)
5. **Customer has 15 days to execute and return the Firm Transmission Feasibility Study Agreement, along with a \$20K refundable deposit.** (OATT Sections 19, 32)

■	PJM Action
■	Customer Action

PJM performs the Firm Transmission Feasibility Study based on the timelines outlined in the OATT. (OATT Sections 19, 32)

Queue	Customer Submits Completed Application		PJM Firm Transmission Feasibility Study
	START	END	DELIVERABLE
1	Oct 1, Y1	Mar 31, Y2	Jul 31, Y2
2	Apr 1, Y1	Sep 30, Y1	Jan 31, Y2

6. If the Firm Transmission Feasibility Study results indicate that a System Impact Study is needed, PJM sends out a System Impact Study Agreement. If service can be granted, Customer has 30 days to execute a Service Agreement. (OATT Sections 19, 32)
7. **Customer has 30 days to execute and submit the System Impact Study Agreement, along with a \$50K deposit.** (OATT Section 204)

PJM performs the System Impact Study based on the timelines outlined in the OATT. (OATT Section 205)

Queue	Customer Submits Completed Application		PJM System Impact Study
	START	END	DELIVERABLE
1	Oct 1, Y1	Mar 31, Y2	Mar 1, Y3
2	Apr 1, Y1	Sep 30, Y1	Aug 29, Y2

8. If the System Impact Study indicates that upgrades are needed, PJM sends out a Facilities Study Agreement.
9. **Customer has 30 days to execute the Facilities Study Agreement and return to PJM, along with a refundable deposit of \$15K for 2 MW and under, \$50K for greater than 2 MW but less than or equal to 20 MW, and \$100K for greater than 20 MW.** If the estimated cost of the Facilities Study for the first three months exceeds \$100K, then that estimated amount will be required as the refundable deposit. (OATT Section 206)
10. **PJM performs the Facilities Study.** This is typically done in, but not limited to 180 days. (OATT Section 207)
11. **PJM sends out the Facilities Study results and an Upgrade Construction Service Agreement.**
12. **Customer has 60 days to execute the Upgrade Construction Service Agreement.** (OATT Section 213)

Manual 02: Transmission Service Request (<http://www.pjm.com/-/media/documents/manuals/m02.ashx>)

Manual 14A: New Services Request Process (<http://www.pjm.com/-/media/documents/manuals/m14a.ashx>)