

Dispatcher Training Subcommittee  
PJM Conference and Training Center & WebEx (Password dts0123pjm)  
January 23, 2018  
9:00 a.m. – 10:00 a.m. EPT

## Administration (9:00-9:10)

1. **Welcome**

Ms. Maureen Curley, PJM, will review announcements, anti-trust, Code of Conduct and attendance.

2. **Approval of meeting minutes from December 2017**

3. **Request for any additional agenda items**

## Monthly Items & Training Updates (9:10-9:45)

4. **Compliance Update (9:10 – 9:15)**

PJM will provide an update on member compliance with PJM Training and Certification requirements, per Manual 40.

5. **2018 PJM Drill Dates (9:15 – 9:20)**

2018 Spring Restoration Drill	5/15/18 – 5/16/18 (back-up 5/22/18 – 5/23/18)
2018 Summer Emergency Procedures Drill	<i>TBD</i>
2018 Fall Restoration Drills	9/24/18 – 11/2/18
2018 Winter Emergency Procedures Drill	<i>TBD</i>
Grid Security Drill Exercise	11/14/18

## 2018 Fall Restoration Drill Schedule

Date	Day	Company
Sept 25-26	Tues-Wed	AEP/DEOK (?ITC/OVEC)
Oct 2	Tue.	<b>PECO</b>
Oct 4	Wed.	<b>AE-DELMARVA</b>
Oct. 9	Tue.	Duquesne
Oct 11	Thur.	PEPCO-BG&E-SMECO
Oct 16	Tue.	<b>ComEd – RMU (GRID4CE)</b>
Oct 18	Thur.	DAYTON - EKPC
Oct 23-24	Tue. - Wed.-.	<b>Dominion</b>
Oct 31	Wed.	PS – O&R
Oct 30	Tues	PPL - UGI
Oct 30 - 31	Tues-Wed	<b>FE East/West/South/?CPP</b>

FE-PN/PPL – CROSS ZONAL

**Red = Away**

6. 2018 Seminar (9:20 – 9:30)
  - A. PJM will provide an overview of the registration process for the 2018 PJM Operator Seminar
  - B. 2018 PJM Operator Seminar Dates

[Westin Cincinnati](#) (Cincinnati, OH)

Seminar Week	Start Date	End Date
Week 1	March 6, 2018	March 9, 2018
Week 2	March 13, 2018	March 16, 2018
Week 3	March 20, 2018	March 23, 2018
Week 4	March 26, 2018	March 29, 2018

[Hilton Richmond Short Pump](#) (Richmond, VA)

Seminar Week	Start Date	End Date
Week 5	April 3, 2018	April 6, 2018
Week 6	April 10, 2018	April 13, 2018
Week 7	April 17, 2018	April 20, 2018

PJM CTC (Audubon, PA)

Seminar Week	Start Date	End Date
Week 8	April 24, 2018	April 27, 2018
Week 9	May 1, 2018	May 4, 2018
Week 10	May 8, 2018	May 11, 2018

7. **Human Performance** (9:30 – 9:35)

PJM will provide an update on the approval process for the updated DTS Charter. Suggestions for Human Performance topics will be solicited.

8. **Upcoming Training Items** (9:35 – 9:45)

- Training Schedule
- Task 6 Reverification – Transmission Owner Operators – due March 1, 2018
  - Based on change to RRC tool
  - Optional JIT training available in the LMS

9. **Additional Items from the DTS** (9:45 – 9:55)

**Future Agenda Items (9:55)**

- Committee check-in, review of 2018 meeting schedule



# Agenda

## Future Meeting Dates

February 20, 2018	09:00 a.m.	PJM Conference & Training Center/ WebEx
March 20, 2018	09:00 a.m.	WebEx
April 17, 2018	09:00 a.m.	WebEx
May 22, 2018	09:00 a.m.	PJM Conference & Training Center/ WebEx

Author: Name

### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:


As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

### Participant Identification in WebEx:

When logging into the WebEx desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors WebEx connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

<p><b>On the Phone Dial</b></p>  <p>Mute / Unmute</p>	<p><b>Linking Teleconference Connection to WebEx</b></p> <p>To link your teleconference connection (audio presence) to your WebEx presence, please dial *29 and enter your Personal Identification Number. Once you are logged in to the WebEx, this PIN can be found under the "Meeting Info" tab of your WebEx window.</p>
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<p><b>Join a Meeting</b></p>	<ol style="list-style-type: none"> <li>1. Join meeting in the WebEx desktop client</li> <li>2. Enter name (<i>First and Last*</i>) and corporate email</li> <li>3. Under "Select Audio Option" select "Call Me" option from the dropdown menu</li> </ol>
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